

**TASMA**  
**Two Meter Area Spectrum Management Association**  
**1439 W. Chapman, PMB 90**  
**Orange, CA 92868**

**TASMA Board Meeting Minutes**

**Saturday, January 8, 2005**

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**Norman P. Murray Community & Senior Center, Room #2**  
**24932 Veterans Way**  
**Mission Viejo, CA 92692**

Attendees:

NO6B -- Bob Dengler  
KC6ACL -- Patricia Finke  
WW6MM -- Mike Marin  
KG6FCT -- Louis Frank  
Guests:  
AE6H -- Ray Hutchinson

1. Call to Order by Bob NO6B at 10:30 AM
2. Introduction of Board members and guests.
3. Reading and Approval of Minutes from the December 11th, 2004 Board meeting. Copies of minutes passed around. Corrections made on copies. Bob called for motion for approval as corrected. Motion by Pat KC6ACL, 2<sup>nd</sup> by Mike WW6MM, vote 3-0.
4. Ratification of the 2005 schedule. Bob called for a motion to approve schedule as shown in TASMA News Vol. No. 24. Motion by Pat KC6ACL, 2<sup>nd</sup> by Mike WW6MM, vote 3-0.
5. This confirms that the roles/tasks for each Board member for year 2005 are to be the same as year 2004. Further discussion tabled to next meeting.
6. Discuss status of server access problems. Bob's NO6B position: if we can not get what we want from this server we should look for another. If any one wishes to look they should. Mike WW6MM stated we are paying \$215 a year for service, which is quite reasonable. He requested an account to monitor server usage but did not get any response. Presently Mike's WW6MM computer has our membership and finance data. From a server we require a web server, an ftp server and an e-mail list server. Mike WW6MM will look for another server.
7. Arrangement for meeting space in 2005. Presently we will continue to use the Walnut library for the technical committee meeting at least for this month. Mike WW6MM will ask David KC6ZQR for help in finding some possible meeting locations in Pasadena. Meeting sites in LA or the valley would also be helpful.

8. Bob NO6B started a discussion with an old form RFC-1 (10/01/97) which we are using again and newer form from 2000 that was used in 2003. We stopped using this form because of missing information such as a check box for individual coordination or a check box for club coordination. We have gone back to the older form but there are still some inconsistencies and some necessary data is not clearly captured. Because of these problems Bob NO6B prepared a summary of the headers of the columns of the data fields for review. The database should have only the information required for coordination and the ARRL submittal. Mike WW6MM stated there are two steps involved, first determine the information we need and second move the existing data to the new database. He would help with the second task. A discussion ensued about several headings that had been highlighted. Pat KC6ACL pointed out why some of this information was required. Bob NO6B said he would meet with Howard KG6GI and they would review the present database and recommend changes for the Board to consider at the next board meeting. This should be completed before we work on the forms.
9. Discuss any further automation of the RFC process (e.g. NARCC or 220SMA). This was tabled until the above tasks are completed.
10. Ratify the 2005 Technical Committee members. Bob NO6B called for a motion that the technical committee members and the advisory panel members in 2005 will be the same as in year 2004. Four members are required for a quorum and this insures there are two voting members. Both the chairman and ex-official member count for the quorum. The ex-official member does not vote. The chairman only votes to break a tie. The technical committee members are:
  1. Matt Lechliter      W6KGB      Chairman
  2. Bob Dengler      NO6B      Ex-official
  3. Howard Brown      KG6GI      Database Manager
  4. Louis Frank      KG6FCT      Secretary
  5. Arturo Pineda      WW6Y
  6. David Tello      KC6ZQR

Motion made by Pat KC6ACL, second made by Mike WW6MM, vote 3-0.

11. A discussion the "flyer" recommended by Gary Franks was conducted. Bob NO6B did provide Gary with the band plan for dissemination.
12. Any interaction we might consider with Dick Norton. Dick N6AA will be sent a complimentary copy of our news letter and be invited to our meetings.
13. Status of ARRL Directory submittal. Howard KG6GI has made the initial submission of the database.
14. Status of Web Site repeater listing. This has not been looked at lately. Mike WW6MM is working with Howard KG6GI to automate the process of updating the web site with the listing of coordinated repeaters.

15. There are no other updates for the web site we want to consider at this time.
16. Establish goals and motto for 2005. Proposal to make our official motto:  
“Frequency Coordination and Spectrum Management for Southern California”  
Motion made by Lou KG6FCT, Second by Pat KC6ACL, vote 3-0.
17. Budget review by Mike WW6MM. We over spent last year by about \$400. No expenses have been received from the technical committee. Bob NO6B is asking for a balanced budget for this year. We will save meeting room expenses by using no cost rooms or having a sponsor for the meeting. Motion to increase yearly dues to \$15.00 with the approval of the membership and change in bylaws. Motion made by Pat KC6ACL, second by Mike WW6MM, vote 3-0. With an increase in dues and saving in room rent will bring the budget with in \$100 of balance. Motion to close the expenses for 2004 and approve the budget for 2005 as submitted with the Technical committee meeting room charges at \$0 and the general meeting room charges at \$60. Motion made by Pat KC6ACL, seconded by Lou KG6FCT.
18. Adjournment: Bob Called for adjournment at 12:00 PM.